



**Service Director - Governance and
Commissioning Support**

Julie Muscroft

Governance and Democratic Services

Civic Centre 3

High Street

Huddersfield

HD1 2TG

Tel: 01484 221000

Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 4 AUGUST 2017

Andrea Woodside

01484 221000

Chair

Councillor Hilary Richards

Councillors Attended

C Pattison, L Wilkinson, K Sims and N Patrick

Ex-officio

Councillor Graham Turner

Apologies

Councillor Julie Stewart-Turner and Councillor Kath Pinnock,

1 Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were received on behalf of Councillors K Pinnock and Stewart-Turner.

2 Minutes of Previous Meetings

To approve the Minutes of the meetings of the Committee held on 21 April and 12 May 2017

Approved as a correct record.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

Councillor Pattison declared an 'other' interest in Agenda Item 12 on the grounds that she is a Governor at Royds Hall Community School.

Councillor Richards declared an 'other' interest in Agenda Item 12 on the grounds that she is a Governor at Crow Lane Primary School.

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

It was noted that Agenda Item 12 would be considered in private session.

5 Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

None received.

6 Public Question Time

The Committee will hear any questions from the general public.

No questions were asked.

7 Appointment of Independent Person

To consider the report.

Contact: Samantha Lawton, Senior Legal Officer

That that report be submitted to the meeting of Council on 13 September 2017, with the recommendation that Mr Michael Stow be appointed as the Independent Person for a period of two years.

8 External Assessment of Internal Audit, as required by Public sector Internal Audit Standards

To consider the report.

Contact: Martin Dearnley, Head of Audit and Risk

That approval be given to the use of the South West Yorkshire Audit Group mutual scheme as provider of the 5 years audit assessment, on the grounds of known quality and cost.

9 Council- Final Accounts Update - 2016/17

To receive the report.

Contact: Eamonn Croston, Head of Finance and Accountancy

- 1) That it be noted that the audit work on the 2016/17 Financial Statements is substantively complete.
- 2) That it be noted that two objections were raised within the public inspection period, one of which still has to be formally accepted by KPMG, subject to completion of their initial review.
- 3) That, pursuant to (2) above, the information provided regarding KPMG's

timeline for the likely completion of the audit and provision of audit opinion be noted.

10 Annual report on bad debt write-offs, 2016-17

To receive the report.

Contact: Steve Bird, Head of Revenues & Benefits

That the report be received and noted.

11 Exclusion of Public

That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

12 Internal Audit - Quarterly Report (Quarter 1)

This report is recommended for consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

- 1) That the Internal Audit Quarterly Report (Quarter 1) be received and noted.
 - 2) That, in regards to the details of the investigation relating to Children's Services, it be requested that in the event that the Head of Audit and Risk is not satisfied with the changes and progress made, a relevant Officer be asked to attend the meeting of the Committee at the reporting of Quarter 2.
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